

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on Thursday, 17th August 2023. Please arrive promptly.

Sarah Wills.

Clerk to the Council

PUBLIC QUESTION TIME: Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

AGENDA

1. To accept apologies on behalf of absent members and to consider any applications for the current vacancy that can now be filled by co-option.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 20th July 2023.
4. ***Planning Matters***
 - 4.1 Nothing to report at the time of setting the Agenda. Any Planning Applications received before the meeting takes place will still be considered.
5. ***Ward Councillors' Reports for information:*** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. ***Urgent Decisions*** *To receive notification of any urgent decisions taken since the last meeting.*
7. ***Progress Reports and to address any issues outstanding from previous meetings***
 - 7.1 To receive an appraisal from the **Chair** and/or **Cllr Veitch** of the Village Taskforce Walkabout, following receipt of the taskforce schedule and to share with the community how to report trees and hedges that are obstructing highways and footways.
 - 7.2 To receive an update following the Clerk's enquiries of a mole trapper.
 - 7.3 To receive an update following the Clerk's enquiries to East Riding of Yorkshire Council about speed indicator signage.
8. ***Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).***
 - 8.1 To consider submitting any requests for changes to the parish boundary of Wilberfoss under the Community Governance Review, currently being conducted by East Riding of Yorkshire Council.

- 8.2 To receive notification of the outcome of the Clerk's enquires, regarding boundary hedges separating properties from the A1079. Findings will be communicated to electors through the Parish Newsletter.
- 8.3 To acknowledge a communication from Chris Clegg, Chair of the Community Centre, thanking the Parish Council for transferring funds collected from the Textile Recycling Bank.
- 8.4 To acknowledge the 80th anniversary of the D-Day landings in Normandy in June 1944 and to consider a village-wide celebration in June 2024.
9. ***Councillors' Reports and items for future Agendas*** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
10. ***Administration Matters***
- 10.1 Councillors who have agreed to act as signatories will be asked to sign the banking mandate.
- 10.2 To ascertain whether any Councillors would like a Parish Councillor ID badge for events where they represent Wilberfoss Parish Council.
11. ***Finance*** *(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)*
- 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).
- 11.2 To acknowledge receipt of the return of the Parish Council's Annual Return which was clear of comments from the External Examiner. The Clerk to confirm that the information has been displayed for public scrutiny.

Clerk/RFO